19/4/24

**MINUTES**

**Extra-Ordinary Meeting 2024**

**Local Governing Board; Princetown School**

**Friday 19th April 2024, 2pm at the School**

1. **Welcome and Apologies**

**Present:** Sheila Manning (Chair), Emma Byrom (HoS), Gary Manning, Sam Piper, Laura Tabb (new Co-opted Governor)

**Apologies:** Jo Callow (EHT)

**In Attendance:** Ann Cullum (Local Governance Officer).

1. **Declarations of Interest Relevant to this Agenda**

LT has returned Pecuniary Interests form. No declarations of interest were declared.

1. **Governors**

TH resigned on 15th April 2024. The governors wished to thank TH for her contribution to the LGB and the school. SM will convey this to her.

SM introduced LT with a short bio and the governors agreed to appoint LT as a Co-opted Governor for a 4-year term ending 19th April 2028. LT mentioned that her husband, Jonathan, was also interested in becoming a governor and the governors welcomed this, agreeing to hold an Extra Ordinary meeting at the next Working Group on 24th May with the intention of appointing JT then.

Governor roles were discussed and assigned as follows:

SM - Curriculum, Sustainability, Whistleblowing

GM - Information, Compliance/Cyber Security/GDPR, P.E.

SP – PPG

LT – SEND, Safeguarding (including Attendance & Behaviour), Data/Improvement.

1. **Confirm Minutes of LGB Spring Meeting (23rd February 2024) and Matters Arising**

The decision was made to accept the minutes as a true and accurate record of the last meeting and the Chair signed a copy.

**Monitoring Visits and Governor Training** – *to be discussed in item 6*

1. **Chair’s Meeting with CEO**

The Chair’s report has been shared with all governors. SM raised key points for the benefit of the new governor. There are now 47 pupils. Interventions may need to be cut back due to decreased funding. JC is stepping back a little now, allowing EB to take more of a lead.

The Trust has taken over 3 primary schools from Duchy Trust – Callington, Boyton and Lewannick. There is a plan afoot to recognise the addition of the Duchy schools and link them in a hub with other schools in the Trust. Princetown will still be linked with Windmill Hill Academy. Rebecca Brewer (Trust Curriculum Consultant) will continue with the wider curriculum.

The main area to look at next year in the Improvement Plan is Behaviour, particularly learning behaviour. This was picked up by Ofsted as it was felt the class were not wholly engaging with what was being taught. The CEO congratulated Princetown on a good Ofsted report.

The parish council have asked if 2 CCTV cameras can be situated on the school roof which the CEO will deal with. These cameras will monitor the road and not focus on the school. Radon is continuing to be monitored.

1. **Monitoring Visits and Governor Training**

Monitoring Visits for this term

**PPG and Impact of PPG Provision – GM/SP**

**GDPR – GM/EB**

**EYFS – SM will meet with Jascinta Church (EYFS/KS1 Class Teacher)** **next week**

SM – Safeguarding – completed, **report will be available next week**

**The Improvement Plan Review will be discussed at a Working Group which is arranged for 1.30pm on 24th May.** (This will now be an Extra Ordinary meeting to also appoint JT).

Governor Training

LT – Safeguarding 26/3/24, Prevent 26/3/24, GDPR 26/3/24.

**SP to complete Safeguarding, Prevent, GDPR as soon as possible.**

1. **Any Other Business**

None

1. **Date of Next Meeting**

The date of the next LGB meeting is Friday 28th June 2024 at 1pm.

The meeting closed at 2.30pm.

**Ann Cullum**

**Local Governance Officer**

**Distribution List:**

Sheila Manning – Chair/Co-opted Governor  Will Hermon – ADMAT CEO

Gary Manning – Parent Governor  Steve Tavener – Chair, Trust Board

Sam Piper –Parent Governor Emma Byrom – Head of School

Laura Tabb - Co-opted Governor Jo Callow – Executive Head Teacher