

What happens when I am dealing with an accident?

Minor injuries

- Bumps
- Cuts
- Scrapes
- Grazes
- Trapped finger

1. Child is taken to first aider
2. First aid carried out
3. First aider to complete the form in accident records folder

The form does **not** need to be photocopied to go home.

For minor injuries it's at the discretion of the first aider whether a parent is informed. E.g. for a child with no language or if you are concerned.

Head Injuries

1. Child is escorted to a first aider
2. First aid carried out
3. First aider to complete the form in accident records folder
4. Child requires a 'Head Injury' sticker
5. Parent **MUST** be informed. This can be via a message on Dojo, phone call or in person.
6. Child needs to be monitored throughout the day and reduce activity level dependent on severity.
7. First aider to make the decision whether a phone call to a parent or 999 is necessary.

Severe Injuries

If the injury doesn't fall under a minor injury, the first aider will administer first aid and call either a parent, 999 or both.

Sometimes it may be difficult to tell how serious an injury is especially on a younger child or one with speech and language difficulties. In this case, call the parent and ask them to come in.

This will also need to be reported to Kat Scawn or Emma Byrom.

First aider to complete the form in accident records folder.

First Aiders

Emma Byrom

Candy Rickman

Kat Scawn